



ARBOR FAMILY RESPONSIBILITIES

The Arbor Learning Community



Success Requires Partnership with our Families



The Arbor strives to be a learning community that serves families from a variety of backgrounds, including a range of educational needs and preferred educational philosophies.

In order to maximize the benefit of the Arbor's classes for the community as a whole, we at The Arbor find that it is helpful for families to bear in mind a few key and foundational considerations.

It's a Partnership



This slideshow will address Arbor family responsibilities in these areas:

- Scope of Classes
- Student Success & Goodness of Fit
- Google Classroom, Communication, & Charter Communication
- Student Agreement
- Family Agreement
- Student Pick-up
- Community-Sponsored Events



Scope of Classes

Class design is not driven by state standards. Though some classes do address certain standards well, our classes are not meant to fulfill every single standard for the grade or subject matter. Arbor classes are engineered to **spark curiosity** and to **fuel a desire for deeper learning** in a specific topic or area of focus.

Classes are designed with the intent that they **supplement content taught at home and/or educational plans** rather than cover the full breadth of content within a particular discipline that may ultimately be required by families' charters.

We rely on the family as the student's primary educator to work with their charter teacher in using our classes to accomplish any fulfillment of standards. *(e.g. a family might choose to enroll their student in a creative writing class as a means to meet one element of their charter school's ELA requirements)*



Student Success & Goodness of Fit: Finding the Right Classes for Your Student

The Arbor offers classes that cover a variety of topics at various levels, and the best way to ensure good academic fit is to carefully review the following on our website:

Class
Descriptions

Required Prior
Knowledge/
Skills

At-home Work

Families may reach out to registration@thearborlearningcommunity.com to help determine if a class will be a good fit for their student.



Student Success & Goodness of Fit: Finding the Right Classes for Your Student

Class Descriptions

Check to see what the focus and objectives of the class will be.

Prior Knowledge/ Skills

Check to see that any basic skills/requirements needed for the class are attainable for the student independently or with minimal support.

At-home Work

Families should take an active role with supervising at-home work (via Google Classroom) and completing any required at-home work.



Student Success & Goodness of Fit: Abiding to the Student Code of Conduct

All students are held accountable to a high standard of respect in our classes and on our campus. Students should be able to abide to our Student Code of Conduct at **all** times.

Families agree to partner with The Arbor by reviewing the Student Code of Conduct with their students before the start of class and addressing any issues brought to their attention by teachers or staff during the session. Your partnership helps us foster an environment that is welcoming and supportive to all students, teachers, and staff.

Continual breaching of the Student Code of Conduct may be determined as a student behavior lack-of-fit; The Arbor reserves the right to make a lack-of-fit determination.



ARBOR STUDENT CODE OF CONDUCT

We respect ourselves by:

1. coming prepared to learn.
2. following directions.
3. having a positive attitude.

We respect others by:

1. being kind.
2. respecting others' space.
3. respecting differences.

We respect our campus by:

1. caring for our spaces.
2. cleaning up after ourselves.
3. being responsible for my belongings.



Google Classroom

Families are required to check Google Classroom **weekly** to access class **recaps, any class content**, and **any upcoming assignments**. Teachers make every effort to post updates within 24 hours of class. See [Google Classroom Guidance for Families](#) for more details.

Communication

The Arbor will send important communication correspondences **via email** and the **monthly newsletter**. It is important for families to read the communication and reach out with any questions should clarification be needed.

Charter Communication

Families, **as primary educator of the student**, are responsible for providing any information required to their charter, including class information found on Google Classroom and coordinating charter school purchase orders by the applicable PO deadlines.



We ask students to agree to the following guidance that would help contribute to student success at The Arbor.

Student Agreement

Students will...

- Respect and follow the Arbor Student Code of Conduct
- Check Google Classroom weekly and come prepared to class with necessary assignments. See Google Classroom Guidance for Families.
- Communicate to Arbor Staff regarding any issues or concerns as they arise in a timely fashion.



We ask families to agree to the following guidance that would help contribute to student success at The Arbor.

Family Agreement

Before Registration:

- Carefully review class descriptions and prerequisites to enroll students in classes that are an appropriate fit for their current skills and interests.
- Review and help reinforce the Arbor Student Code of Conduct.

During/After Registration:

- Provide Arbor staff with any helpful information about your student(s) that teachers and/or our staff should know.



We ask families to agree to the following guidance that would help contribute to student success at The Arbor.

Family Agreement

Before Classes:

- Review and reinforce the Arbor Student Code of Conduct with students.

Throughout the Semester:

- Assist students as needed with checking Google Classroom and completing weekly assignments
- Support Arbor Staff in resolving any issues which may arise regarding student behavior and participation during class or during supervised breaks and lunches
- Reach out in a timely manner with any concerns to Arbor staff



Student Pick-Up

Students should be picked up at designated class end times.

1st period: ends at 10:15am

2nd period: ends at 11:45am

3rd period: ends at 1:45pm

Students staying for morning break after 1st period should be picked up by **10:30am**.

Students staying for lunch after 2nd period should be picked up by **12:30pm**.

If you are running more than 10 minutes late, please call the office (714) 340-3433 so that arrangements can be made for your student.

Late pick-ups are subject to a late pick-up fee.
See details on our [Fee Summary Sheet](#) on our website.



All students must be signed in upon arrival and signed out before leaving.

Sign-in & Sign-out

- Students must remain in the designated supervised sign-out area (behind the welcome carts/in the front area of the courtyard) until they are signed out; students are not permitted to leave the sign-out area before they are signed out (i.e., playing on the blacktop, courtyard, or alleyway).
- Students who are 12 years old or older for whom we have a parent/guardian-signed permission form may sign themselves (and approved siblings) in and out. Please see our office staff for a permission form.
- The parent/guardian accepts all responsibility and risk once the student(s) are signed out.



Please note these important reminders for break and lunch times!

Breaks & Lunches

Bring Your Own Food & Water

Students should bring their own snacks/lunch and water to The Arbor.

Nut-Free Campus

Please note that The Arbor is a **nut-free** campus. Please refrain from sending food items with nut products, nut butters, and foods cooked in nut oil.

Closed-Toed Shoes

It is recommended that students wear closed-toed shoes when participating in active play.



Campus Hours & Playground Hours

Our campus hours:

Monday – Thursday, 8:45am – 2:00pm

Playground hours:

Monday – Thursday, 8:45am – 1:30pm

The playground will close promptly at 1:30pm. Our campus must be cleared by 2:00pm.
Thank you for your cooperation and for helping us honor our rental agreement with the church.



Community-Sponsored Events

Community-sponsored events, such as field trips, Park Days, and Nature Study Groups, are wonderful events to build our Arbor community. They are graciously organized by members of The Arbor's Board who have volunteered their time to plan and coordinate these events for the community.

Participation in community-sponsored events is **optional**.

Arbor supervision will **not** be provided at these events.

Participating families are asked to follow **The Arbor's Student Code of Conduct** and to treat event organizers with respect and courtesy. Failure to do so may result in exclusion from future events.